

Audio-Tour Development Volunteer

A Project of the International Women's Air & Space Museum

The International Women's Air & Space Museum (IWASM) is a 501(c)3 nonprofit organization whose mission is to collect, preserve, and showcase the history and culture of women in all areas of aviation and aerospace; educate people of the world about their contributions; and inspire future generations by bringing the history to life. IWASM is located in the Burke Lakefront Airport in downtown Cleveland, OH.

Volunteer Summary:

Women's lasting impact on history permeates every facet of our collective history. As the only museum in the world sharing the stories, experiences, and culture of women in all areas of air and space, IWASM is entering a new era of accessibility, diversity, and inclusion. In late 2022, the museum addressed the need to understand the physical and intellectual accessibility of the museum's exhibits and programs. As a result, IWASM has developed a comprehensive and uniform guided tour program and exhibits. However, current offerings are provided in English language only.

IWASM is seeking 3-5 volunteers proficient in conversational Spanish to assist the museum and the Ohio History Service Corps develop a Spanish-language audio tour of the museum. Together with the Executive Director and Collections Manager, the volunteers will be part of curating the script, translation, and recording of the audio tour to be accessible to museum goers whose primary language is not English. This initiative is part of a larger project aimed at better serving the International Women's Air & Space Museum's diverse communities both in and around northeast Ohio and Cleveland, and our international visitors and supporters.

Position Responsibilities

Assigned duties may include:

- Analyzing key stories in the current docent manual for inclusion in the first round of translation and project development.
- Supporting guided tours and educational programs offered by the museum.
- Assisting with research on key stories not reflected in the current exhibits for special inclusion and representation in audio tour.
- Identifying primary sources, archives, photographs, and artifacts for inclusion in the project.

Qualifications

- Have a moderate to advanced proficiency in written and conversational Spanish.
- Exceptional written and oral communication skills.
- Energetic, personable, courteous, and professional when engaging with different communities from different background.
- Be a team player while completing projects in a timely and professional manner despite interruptions.

Volunteer Duration

This volunteer position provides a flexible schedule of completion with the understanding that it may include off site work. The ideal volunteer will be expected to dedicate at least 2-3 hours per week, more as necessary for the project's completion. Start date is negotiable. The deadline for the project is June 14, subject to change.

To Apply

Interested individuals are asked to complete the IWASM Volunteer Application and forward an updated resume and/or curriculum vitae (CV) to Executive Director, Sara Fisher at sfisher@iwasm.org, and copying Ohio History Service Corps member, Kaitlyn Brulia at kbrulia@lorainhistory.org. Email subject line must read "Audio-Tour Development Volunteer." First priority applications will be given to those received by Friday, April 26.